



## District Committee Chair Report: 2023-2025

Date: March 15, 2025

Report Submitted by: Kitty McElhaneey

Position: ASTRA Committee Chair

### Activities/Achievements:

- Provided ASTRA Chartering information to the Live Oak Club
- Prepared article for Summer 2024 DSB
- Facilitated the approval of the KM ASTRA Grant to the ASTRA Club of Charlotte, NC
- Emailed pertinent ASTRA documents to ASTRA contacts
- Sent grant KM ASTRA grant application to club contacts.
- Sent letter of congratulations to: Ocala Club President, Ocala ASTRA Contact and ASTRA Sponsor at West Port High Club for their chartering ceremony on April 8, 2025
- Attended International ASTRA Committee meetings

### Recommendations/Issues to be considered by the Board:

### Upcoming Activities/Work Plan:

Sending list of ASTRA Clubs to incoming ASTRA Chair



## District Committee Chair Report: 2023-2025

Date: March 20, 2025

Report Submitted by: Jane P. Gray

Position: BRR Chair

### Activities/Achievements:

Communicated with appropriate employee at Doc Morgan, Inc. in preparation for Altrusa Store order.

Participated in monthly Conference Committee Zoom meetings from January to April 2025.

Prepared notice to District Three Club Presidents on two occasions asking for orders they would like placed with Doc Morgan, Inc. for delivery at Conference.

Prepared notice to District Three Club Presidents asking for any proposed By Law changes their clubs might propose for the 2025 Conference.

Responded to notices sent by Governor Overstreet.

Received newsletters from the clubs that sent them and offered comments.

### Recommendations/Issues to be considered by the Board:

None

### Upcoming Activities/Work Plan:

Place order with Doc Morgan, Inc. and bring items to Conference. Recruit volunteers to assist me with the store at Conference. Submit invoice to District Treasurer for payment to Doc Morgan, Inc. Prepare and ship any items not purchased at Conference to Doc Morgan. Create attractive signage for the Altrusa Store at Conference.

Assist new BRR Chair with understanding her responsibilities for the 2025-2027 biennium.



## District Committee Chair Report: 2023-2025

Date: March 31, 2025

Report Submitted by: Gale Trotter

Position: Club Revitalization

Activities/Achievements:

The following clubs are under charter:

Atlanta 6 members

Gastonia Governor Dimple is scheduled to visit.

Salisbury Governor Dimple is scheduled to visit.

Tampa Bay and Caldwell County has disbanded.

Gaffney 1 member is joining the Virtual Club.

Unfortunately, no news is not good news if we only consider club member numbers. However, I believe all members of Altrusa are important in the scheme of living up to the guiding principles of Altrusa. I am sorry I could not encourage these clubs to grow.

Recommendations/Issues to be considered by the Board:

Upcoming Activities/Work Plan:



## District Committee Chair Annual Report: 2024-2025

Date: March 21, 2025

Report Submitted by: Josie Frieser

Position: Communications Chair

Activities/Achievements: Facebook/2025 Conference Program April-September 2024

- Continued District Three Facebook page monitoring
- Began to work on the 2025 Conference Program
  - o Initial clean-up of 2023 program for use in 2025
  - o Initial analysis of reduction of pages to follow 2024 reduction for cost savings

Activities/Achievements: Facebook/2025 Conference Program October-March 2025

- Continued District Three Facebook page monitoring
- Ongoing work on the 2025 Conference Program
  - o Obtained updated program printing quote
  - o Initial draft of program to be circulated 3/21/2025

Respectfully submitted,

Josie Frieser



## District Committee Chair Report: 2023-2025

Date: March 25, 2025

Report Submitted by: Martin Houston

Position: District Three International Foundation Liaison

### Activities/Achievements:

- Received updates from the Altrusa International Office and Foundation Staff.
- Transmitted funds from our District Three Conference International Foundation 2024 Fundraiser to the International Foundation, in the amount of \$709.00 - \$550.00 from the 50/50 Raffle from the District Three Conference and \$159 from Club 21 Donations.
- Attended a Zoom meeting with the International Foundation Board.
- Written three articles for the District Three Service Bulletin for Conference and regarding the International Foundation and Foundation Grants.
- I am available to answer questions regarding the International Foundation and Foundation Grants.

### Recommendations/Issues to be considered by the Board:

- None at this time.

### Upcoming Activities/Work Plan:

- Working on plans for the 2025 Conference in Cherokee, North Carolina.



## District Committee Chair Report: 2023-2025

**Date:** 3/31/2025 (Annual Report)

**Report Submitted by:** LaShone T. Surrency

**Position:** Leadership Development Committee Chair

### **Activities/Achievements:**

Since the 2023 District Three Conference in Jacksonville, FL I have performed the following activities:

- Met with former District Three Leadership Committee Chair Joanne M Brown of Club Monticello, FL for a Q/A chat, that will assist in the intentional and purposeful planning to heighten awareness of the impact Leadership Training can have to boost morale and strengthen club membership and enhance the skillset of those that desire to become leaders within Altrusa and/or community.
- Communicated with Altrusa International Leadership Representative Kristi Burnett.
- Drafted an Introduction email to all Club Presidents and/or Club Leadership Contacts listed in Club Tally regarding the positive impact “Leadership Development Training” can have on membership; and shared the names/contact information of leadership chairs associated with their club, if applicable.
- Held a meeting with Lake City Leadership Chair to share impactful ideas and activities conducive to empowering, motivating and encouraging new & existing members throughout the biennium and beyond.
- Co-Facilitated the President’s Workshop at the 2024 District Three Conference.
- Mid-Year Correspondence emailed to each Club President within District Three related to local and district leadership topics and efforts.
- Submitted a DSB article –“There’s A Leader in You!”
- Developed an email list of leadership contacts for District 3 Club.
- Communicated with two potential upcoming members in Altrusa to interview as share their communication via online to District 3 Membership (Virtual Leadership Forum/Chat).
- Collaborated with District Three Strategic Planning Committee for Conference in Cherokee, NC.

### **Recommendations/Issues to be considered by the Board:**

- To embark upon planning a Virtual Leadership Happy Hour for District Three members. The virtual platform would serve to address current leadership challenges members face in the workplace, and within club membership. **Approved by Board.**

**Upcoming Activities/Work Plan:**

Virtual Leadership Happy Hour or Chat Forum – Progress – Phase I ( Purpose 1 -2 Online sessions before biennium end)



## District Committee Chair Report: 2023-2025

Date: April 7, 2025

Report Submitted by: Rosemary Leake

Position: District Three Membership Chair

Activities/Achievements: Sent emails to new members welcoming them to Altrusa.

I wrote an article on **New Membership Orientation, It's Important** for fall 2024 DSB

Recommendations/Issues to be considered by the Board:

Have a mentor for all new District Three Committee Chairmen.

Upcoming Activities/Work Plan:

Membership activities are always in the forefront of District plans, but at this time of year, my thoughts have turned to the upcoming 2025 District Three Conference in Cherokee, NC and all of the possibilities for Fun Night! There are nearly limitless options at Harrah's Resort and I know we will have at least as much fun as we had at last year's conference in Atlanta, which was a blast! Start making plans for all the fun!

As Membership Chairman, I was not involved in the planning of Fun Night for April 2025.





Annual Report 2025

March 31, 2025

Lucy Montford

New Club Building Committee

As the New Club Building Committee Chair, I have nothing new to report

Respectfully submitted,

Lucy Montford

Altrusa International District Three, Inc.

New Club Building Committee Chair



## District Committee Chair Report: 2023-2025

Date: March 31, 2025

Report Submitted by: Colleen Duris / Susy Meier

Position: District Three Program Coordinators

### Activities/Achievements:

- Review of Conference materials, AV equipment, printer, etc. after conference to determine needs; ordered additional microphone, screen, and other supplies.
- Sent follow-up thank you notes to Conference contributors.
- Review of hotel bill, noted discrepancies and coordinated with District Treasurer for payment.
- Reported final numbers back to Conference Direct.
- Compiled responses to Conference survey.
- Contacted Conference Direct about the possibility of reducing 2026 Spartanburg contract by one day. Worked with Governor and Governor-Elect to revise the Contract and consider what a two day conference would entail.
- Provided feedback to the District Board on the two day conference format.
- Worked with Cherokee Resort personnel regarding deposits, contract for MidYear Board meeting and meal arrangements.
- Reviewed banquet menus, AV prices and other matters for the 2025 Cherokee Resort Conference.
- Made the Board hotel reservations for the 2024 mid-year board meeting.
- Worked with Conference Direct on seeking bid for 2027 Florida conference.
- Worked with Governor to secure 2026 Conference Co-Chairs.
- Initial meeting with 2025 Conference Chairs to discuss matters. Provided information on vendors.
- Drafted initial 2025 Conference budget.
- Attended Mid Year Board meeting in Cherokee, NC in November, 2024.
- Worked with Board to establish and confirm 2025 Conference budget.
- Monthly zoom meetings beginning in January for 2025 Conference planning team. Monthly work on various matters related to conference.
- Work with Conference direct and obtained contract with Gainesville Hilton for 2027 Conference.
- With assistance of Governor Elect, secured conference co-chairs for 2027.

- Work with Harrah's Cherokee representative for arrangements for conference, rooms, meals, etc. and monitored reservations.
- Worked with Harrah's and Conference Direct to obtain contact addendum to add more rooms for reservations.
- Drafted and submitted article and information on conference for Winter DSB.
- Recruited host clubs, with help of conference committee members, for meal events at conference.
- Drafted and submitted conference reminder for International to share with the membership.

Upcoming Activities/Work Plan:

- Conference 2025.
- Review of conference manual to make suggestions to the District Board.
- Work with 2026 Conference chairs regarding 2026 Conference.

**Dee Dugger**  
**Service Program Development**  
**Annual Committee Report: March 2025**

At our conference in April 2024, Altrusa members helped to fill almost 100 backpacks to be given to children in crisis. The agency we worked with, Adventure Bags.org, provided backpacks; they call them Adventure Bags. An *Adventure Bag* consists of overnight essentials and comfort items for displaced children. Thanks to generous donations from District Three Altrusa members, the room overflowed with books, toys, blankets, shampoos, and other items.

In addition to the backpacks, an abundance of items donated did not go into the backpacks but was used to fill additional backpacks at the Adventure Bags office.

My recommendation to the Board for the 2025 Conference planning purposes was to allocate a one-hour block for the service project (we finished in 25 minutes in 2024), but to keep the room for two hours so that we had time to pack up. If we need to have a two-hour block, we can reserve half the material so that more members can participate.

My upcoming activities and work plan was to begin checking into agencies we could partner with in the 2025 conference location. Suggestions from members who live in that area would be appreciated and welcomed.

Since the 2025 District Three mid-year meeting held in October 2024 in Cherokee, NC. I have performed the following activities:

1. Encouraged clubs to write a small article for DSB so they can showcase themselves or a specific project.
2. Selected the service project for the 2025 conference. This year we are partnering with Mountain Projects, located in Western North Carolina. We will be hosting a 'Kitchen Shower'. Items collected at the conference will be donated to families severely impacted by the floods in September. Many families lost homes and will be relocating to a new home space. Hopefully, they will be in new homes by the time of our conference in April. We hope to fill 100 bags.
3. Encouraged clubs to continue support of Days for Girls, either financially or working at Days for Girls Centers.

Respectfully Submitted,

*Dee Dugger*

Service Program Development Committee  
Gainesville, Florida



## District Committee Chair Report: 2023-2025

Date: March 25, 2025

Report Submitted by: Susy Meier

Position: District Three Webmaster

### Activities/Achievements:

Routine maintenance and updating of current District Three Website, including adding district publications like the District Service Bulletins and Governor Dimple's newsletters. Added President and Treasurer workshop presentations from the 2024 Conference Workshops. Updated the Foundation Board of Trustees info following elections at Conference 2024.

Added Web information to the website for the 2025 District Three Conference including Conference Chairs, location, and videos to inspire attendance. Updated Nominating Committee information as provided.

I continue to update and refine the new District Three Website and provide assistance and guidance as a resource to all district club webmasters and club leadership regarding questions about their websites. This has included helping club webmasters for a few clubs to get their pages updated.

### Recommendations/Issues to be considered by the Board:

None.

### Upcoming Activities/Work Plan:

Continue maintenance of the existing site. Send my successor the "How To" documents we have and work with her to prepare for the next biennium.