



**ALTRUSA INTERNATIONAL DISTRICT THREE, INC.  
Todd Jordan Yearbook Recognition**

## Judging Criteria and Score Sheet

Note - The person responsible for this award will fill in the page number below that indicates where the information can be found in the yearbook. If no page number is written it will be assumed that the information is not in the entry and no points will be awarded for that line.

Altrusa International of \_\_\_\_\_

**Eligibility: The yearbook submitted must be from the current club year.**

**Total points = 111**

**Format/Usability - 10 Points**

|  | <b>Points</b> | <b>Earned</b> |
|--|---------------|---------------|
| 1. Cover page includes official name of club | 2             | ____          |
| 2. Pleasing, neatly presented                | 2             | ____          |
| 3. Table of contents or index                | 2             | ____          |
| 4. Logical arrangement of materials          | 2             | ____          |
| 5. Readability                               | 2             | ____          |

**Club Information - 70 Points**

|   |          |    |      |
|---|----------|----|------|
| 1. Dates of organization and chartering   | page #__ | 5  | ____ |
| 2. Club goals   | page #__ | 5  | ____ |
| 3. Club calendar  | page #__ | 5  | ____ |
| 4. Officers and Board of Directors  | page #__ | 5  | ____ |
| 5. Charter members  | page #__ | 5  | ____ |
| 6. Past Presidents and dates served   | page #__ | 5  | ____ |
| 7. Committee chairs & committee members,<br>listed by committee   | page #__ | 5  | ____ |
| 8. List of club projects  | page #__ | 5  | ____ |
| 9. Meeting dates, times and places  | page #__ | 5  | ____ |
| 10. Roster of members, including home & business<br>addresses, phone numbers, e-mail, business,<br>year became an Altrusan and birthday | page #__ | 5  | ____ |
| 11. Space for adding new member information   | page #__ | 5  | ____ |
| 12. Members' involvement at District<br>and International levels  | page #__ | 5  | ____ |
| 13. Club Strategic Plan   | page #__ | 10 | ____ |



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**District Information - 10 Points**

|  |          | <b>Points Earned</b> |     |
|--|----------|----------------------|-----|
| 1. URL of District Three website                                 | page #__ | 2                    | ___ |
| 2. List of District officers, phone and e-mail                   | page #__ | 2                    | ___ |
| 3. Date & place of next District Three Conference                | page #__ | 2                    | ___ |
| 4. States comprising District Three                              | page #__ | 2                    | ___ |
| 5. List of District Foundation members, including phone & e-mail | page #__ | 2                    | ___ |

**International Information - 6 Points**

|  |          |   |     |
|--|----------|---|-----|
| 1. URL of International website                  | page #__ | 2 | ___ |
| 2. Date & place of next International Convention | page #__ | 2 | ___ |
| 3. International office address & phone          | page #__ | 2 | ___ |

**Altrusa Information - 5 Points**

|                                   |          |   |     |
|-----------------------------------|----------|---|-----|
| 1. URL to History of Altrusa      | page #__ | 1 | ___ |
| 2. URL to Altrusa FAQs            | page #__ | 1 | ___ |
| 3. URL to Resource Guide          | page #__ | 1 | ___ |
| 4. Responsibilities of Membership | page #__ | 1 | ___ |
| 5. Principles of Altrusa          | page #__ | 1 | ___ |

**Distribution of Yearbook - 10 Points**

Please 'X' next to each item submitted:

|   |  | <b>Points Earned</b> |     |
|---|--|----------------------|-----|
| a) ___ Every Altrusa Club member                        |  | 1                    | ___ |
| b) ___ District Three Governor                          |  | 3                    | ___ |
| c) ___ District Officers                                |  | 1                    | ___ |
| d) ___ District Committee Chairs                        |  | 1                    | ___ |
| e) ___ International Officers                           |  | 1                    | ___ |
| f) ___ International Office                             |  | 1                    | ___ |
| g) ___ Copy for Club Archives (electronic or paper)     |  | 1                    | ___ |
| h) ___ Make member information available to new members |  | 1                    | ___ |

Club President's Name \_\_\_\_\_ Date \_\_\_/\_\_\_/\_\_\_

**Total Yearbook Award Points \_\_\_\_\_**