**Judging Criteria and Score Sheet**

Note - The person responsible for this award will fill in the page number below that indicates where the information can be found in the yearbook. If no page number is written it will be assumed that the information is not in the entry and no points will be awarded for that line.

Altrusa International of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Eligibility: The yearbook submitted must be from the current club year**.

# Total points = 111

# Format/Usability - 10 Points Points Earned

# Cover page includes official name of club 2 \_\_\_\_

# Pleasing, neatly presented 2 \_\_\_\_

# Table of contents or index 2 \_\_\_\_

# Logical arrangement of materials 2 \_\_\_\_

# Readability 2 \_\_\_\_

# Club Information - 70 Points

# Dates of organization and chartering page #\_\_\_ 5 \_\_\_\_

1. Club goals page #\_\_\_ 5 \_\_\_\_
2. Club calendar page #\_\_\_ 5 \_\_\_\_
3. Officers and Board of Directors page #\_\_\_ 5 \_\_\_\_
4. Charter members page #\_\_\_ 5 \_\_\_\_
5. Past Presidents and dates served page #\_\_\_ 5 \_\_\_\_
6. Committee chairs & committee members,

listed by committee page #\_\_\_ 5 \_\_\_\_

1. List of club projects page #\_\_\_ 5 \_\_\_\_
2. Meeting dates, times and places page #\_\_\_ 5 \_\_\_\_
3. Roster of members, including home & business

addresses, phone numbers, e-mail, business, page #\_\_\_ 5 \_\_\_\_

year became an Altrusan and birthday

1. Space for adding new member information page #\_\_\_ 5 \_\_\_\_
2. Members’ involvement at District

and International levels page #\_\_\_ 5 \_\_\_\_

1. Club Strategic Plan page #\_\_\_ 10 \_\_\_\_

**District Information - 10 Points** **Points Earned**

1. URL of District Three website page #\_\_\_ 2 \_\_\_\_
2. List of District officers, phone and e-mail page #\_\_\_ 2 \_\_\_\_
3. Date & place of next District Three Conference page #\_\_\_ 2 \_\_\_\_
4. States comprising District Three page #\_\_\_ 2 \_\_\_\_
5. List of District Foundation members, including

phone & e-mail page #\_\_\_ 2 \_\_\_\_

# International Information - 6 Points

1. URL of International website page #\_\_\_ 2 \_\_\_\_
2. Date & place of next International Convention page #\_\_\_ 2 \_\_\_\_
3. International office address & phone page #\_\_\_ 2 \_\_\_\_

# Altrusa Information - 5 Points

1. URL to History of Altrusa page #\_\_\_\_ 1 \_\_\_\_
2. URL to Altrusa FAQs page #\_\_\_\_ 1 \_\_\_\_
3. URL to Resource Guide page #\_\_\_\_ 1 \_\_\_\_
4. Responsibilities of Membership page #\_\_\_\_ 1 \_\_\_\_

# Principles of Altrusa page #\_\_\_\_ 1 \_\_\_\_

# Distribution of Yearbook - 10 Points Points Earned

Please ‘X’ next to each item submitted:

1. \_\_\_\_\_ Every Altrusa Club member 1 \_\_\_\_
2. \_\_\_\_\_ District Three Governor 3 \_\_\_\_
3. \_\_\_\_\_ District Officers 1 \_\_\_\_
4. \_\_\_\_\_ District Committee Chairs 1 \_\_\_\_
5. \_\_\_\_\_ International Officers 1 \_\_\_\_
6. \_\_\_\_\_ International Office 1 \_\_\_\_
7. \_\_\_\_\_ Copy for Club Archives (electronic or paper) 1 \_\_\_\_
8. \_\_\_\_\_ Make member information available to new members 1 \_\_\_\_

Club President’s Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date\_\_\_/\_\_\_/\_\_

**Total Yearbook Award Points** \_\_\_\_\_\_\_\_\_\_\_\_\_